

**Title I
Targeted Assistance Program
Parent Engagement Plan
Patuxent Appeal Campus
2018-2019**



Meet Your Title I Staff

443-550-8073

Penny Smith, *smithp@calvertnet.k12.md.us*

Shannon Scott-Leach, *scottleachs@calvertnet.k12.md.us*

Melissa Freytag, *freytagm@calvertnet.k12.md.us*

Amanda Haggerty, *haggertya@calvertnet.k12.md.us*

Karen Vogel - Principal

PAC 443-550-9710 (Patuxent), 443-550-9670 (Appeal)

Margo Gross & Suzanne McGowan - Assistant Principals

Calvert County Public Schools 443-550-8000

Cheryl Yates - Title I Supervisor

Kara Scarda - Title I Parent Involvement & Equitable Services

Teacher Specialist

scardak@calvertnet.k12.md.us

Title I Parent Engagement Plan

“A Year at a Glance”

The Parent Engagement Plan was jointly developed with parents by using input from the Title I Parent Survey from 2017-2018 and parent input gathered from the Title I Annual Meetings and School-Based Parent Advisory Council Meetings during 2017-2018.

Parent Advisory Council

Parents are invited to join the District Level and/or the School Level Parent Advisory Council Committees. This provides opportunity for parents to share in decision-making with the Title I Staff. Parent input is vital to our Title I program. Meeting dates are listed on the calendar on the back page of this plan. For more information, please contact the Title I Staff.

Family Lending Library

Reading and/or Math materials are available for check-out for your family to use at home. You can visit the Family Lending Library during parent visitation days, conference days or by calling us to schedule a check-out time. Your child may also visit the library during the grade level designated time.

Volunteering

Volunteers are always welcome! Be sure to complete the online volunteer application at www.calvertnet.k12.md.us or request a paper application from the front office. You can also join the Title I Parent Advisory Council Committee.

Parent Teacher Association (PTA)

Title I supports and partners with the PTA. General PTA Meetings are held three times a year. Look for flyers about PTA meetings and events in your child’s daily and Tuesday folders.

What Parents Need to Know About Common Core

The Maryland College and Career Ready Standards (MCCRS) have been implemented in all schools across the state. Maryland’s standards are based on the Common Core State Standards. MCCRS define the knowledge and skills all students should master by the end of each grade in order to graduate from high school fully prepared to enter the workforce and college. The Partnership for Assessment of Readiness for College and Careers (PARCC) assessments will measure the higher order skills outlined in the new standards, such as critical thinking, communicating effectively, and problem solving. PARCC assessments will be held in April and May.

For more information go to: marylandpublicschools.org

Title I Parent Engagement Plan continued

“A Year at a Glance”

The Annual Meeting

The Annual Meeting grants parents the opportunity to discuss the Title I program and provide their input on the following topics: Title I Compacts, Parent Engagement Plans and budget. The Annual meeting is held in the Fall. In addition, a second Annual Meeting, following reranking, is held for new families and families who were unable to attend the meeting in the fall. All Title I families will receive a copy of the plan in their child's folder. Copies remain available all year.

The Title I School Compact Conference

This is a meeting between the Title I teachers and the families. During the meeting, the students' instructional focus is discussed with parents. The compact illustrates a shared responsibility for student achievement between the school, home, and student. A copy of this document is given to families to keep for their records.

Progress Monitoring

Title I staff and the classroom teacher carefully monitor student progress and adjust instruction as needed. We assess your child at regular intervals in the areas of reading and/or math to ensure that they are making progress. This helps us know what we need to focus on during instruction.

Parent Survey

We value your input! We use your comments to improve our Title I program and professional staff development. Parent Surveys will be distributed to all parents mid-year and in May.

Our Partners

PAC partners with the following programs to increase family involvement by coordinating and inviting them to our Title I family events: Judy Center (located at the Appeal Building), Head Start (located at Appeal Building), HIPPY/Healthy Families, Calvert Library Public Library and the PTA.

Title I Parent Engagement Plan

“Detailed Version”

The goal for all Calvert County Public School students is to increase achievement and close learning gaps. PAC, a Title I Targeted assistance and Positive Behavioral Interventions and Supports (**PBIS**) School, believes that it is critical to partner with parents to foster student success. Therefore, we support Epstein’s six types of parent involvement:

Parenting : Parenting tips and strategies to support students’ learning in the areas of math and reading

Communicating : Parent phone calls, folders, flyers, parent conferences, Class Dojo

Volunteering : Organized through the PTA as well as through school events

Learning at Home : Family Lending Library, Title I Family Events

Decision-Making : District Level and School-based Parent Advisory Council meetings, Parent Surveys

Collaborating with the Community : Judy Center, Head Start, HIPPIY/Healthy Families, Calvert Marine Museum, Calvert Library Public Library, PTA and others coordinated at the district and school level

Annual Meetings are Provided for All Title I Families

PAC will encourage parents to attend the Annual Title I Meeting through flyers, phone calls, email, Class Dojo and website updates.

The primary purpose of the meeting is to inform parents about Title I and its purpose as well as to seek parental input on the Parent Engagement Plans and budget.

Parents are encouraged to give feedback at the Annual Meeting concerning appropriateness of the distribution of funds, including the spending of money for parent/family events.

Parents will be informed of their rights under Title I Part A Section 1118, using multiple methods of communication such as parent meetings, Open House, mailed letters, and daily folder.

Information is shared during the School Open House, informing parents that PAC has been designated as a Title I Targeted Assistance school and has begun the process of transitioning to a school-wide program.

A copy of the Parent Right to Know letter is mailed to all Title I parents through the United States Post Office.

PAC will facilitate parent engagement by providing transportation, interpreters, childcare during meetings, and home visits to meet parent needs.

Please see the 2018-2019 budget on page 6.

Title I Staff and Families Partner for Shared Decision-Making

(Reviewing and amending the District and School-Based Title I Parent Engagement Plans)

The District Level Title I staff will provide a Parent Engagement Plan and review it with families at the District Level Parent Advisory Council meeting to be held on November 7, 2018 at Calvert Elementary School.

The PAC School Level Parent Engagement Plan will be distributed and reviewed by families at the Annual Meeting on October 2, 2018 and at the School Level Parent Advisory Committee Meeting on October 18, 2018.

Title I staff will consider all parent input when revising both plans. In addition, if parents should find the plans unsatisfactory, this input will be noted and saved at the District Level Title I Office. Revised Plans will be provided to families in parent-friendly language and in other languages as necessary.

Building Capacity for all Stakeholders through Communication

(Home-School connections through communication about events, meetings, curriculum, progress monitoring, Maryland College and Career Readiness Standards (MCCRS) and community partners/activities)

Title I will help build parent capacity to support their child's academic success by providing information during:

Open House

Annual Meetings

Compact Conferences

Family Events

Parent/Teacher Conferences

Parent Advisory Council Meetings

Information about upcoming Title I events can be found in this document, on the Title I bulletin board, and on the school and county websites. Phone calls, Class Dojo messages and reminder stickers are given to students about all Title I events.

All Title I information pertaining to events, meetings, and other activities will be sent to parents in their child's Daily Folder.

The Title I staff and parents will have a reciprocal working relationship as equal educational partners. Parents will provide feedback through school-wide committees such as the School Improvement Team and the PTA, as well as the Title I School Level Parent Advisory Committee and the District Level Parent Advisory Committee.

Review of Effectiveness of the Title I Program

(Parent opportunities for feedback)

Title I offers parents an opportunity to provide feedback on the Title I program during the following meetings and events:

Annual Meeting, Family Events, School Improvement Team Meetings, School Level Parent Advisory Committee Meetings, District Level Parent Advisory Committee Meetings, Home-School Compact Conferences

Families are encouraged to provide feedback on the following items/documents:

Home School Compacts, District and School Level Parent Engagement Plans, Materials in the Family Lending Library, Budget, Evaluations of Family Events and Meetings.

Accessibility for all Title I Families

(Providing full opportunities for participation by all parent groups)

Title I will facilitate participation opportunities for all parents, including those with limited English proficiency, parents with disabilities, and parents of migratory children by providing any services needed (ex. written and oral invitations, interpreters, translation of documents, multiple dates and times, and transportation).

Family Engagement Budget Summary

(Parents are involved in the decision making about how funds are spent)

Throughout the year, parents are asked to provide input on the overall disbursement of funds, materials to be purchased for the Family Lending Library and books/educational games for at-home summer practice.

Estimated Program Budget – 2018-2019

Salaries (Classroom Teachers, Title I Staff) - \$1,222.90

Contracted Services (Transportation) – \$300.00

Supplies and Materials Postage (mailing Right to Know Letters) - \$100.00

Food (Family Nights, Lunch & Learns) - \$2,600.00

Enhance/Replenish Family Lending Library (Games, Books) – \$1,500.00

Materials & Supplies (Learning Materials, Reading Binders, Summer Bridge Books) - \$3,697.10

Total Parent Involvement Budget: \$9,420.00